



**RUSTENBURG JUNIOR SCHOOL FOR GIRLS
MAIN ROAD, RONDEBOSCH 7700
CAPE TOWN**

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CONSTITUTION OF RUSTENBURG JUNIOR SCHOOL FOR GIRLS

This is declared this to be the Constitution of "RUSTENBURG JUNIOR SCHOOL FOR GIRLS"

1 DEFINITIONS

1.1	"The National Act"	The South African Schools Act (Act No 84 of 1996)
1.2	"The Provincial Act"	The Province of the Western Cape, Provincial Gazette Extraordinary 6519 dated 20 May 2008
1.3	"The National Regulations"	The regulations promulgated by the Minister in terms of the South African Schools Act, 1996.
1.4	"The Provincial Regulations"	Measures relating to Governing Bodies for Schools published by the MEC
1.5	"The School"	"RUSTENBURG JUNIOR SCHOOL FOR GIRLS"
1.6	"The Governing Body of the School"	The Governing Body of the Rustenburg Junior School for girls vested with the Governance of the School in terms of Section 16 of the South African Schools Act, 1996
1.7	"A Member"	A member of the Governing Body
1.8	"The Head of Department"	The Head of the Western Cape Education Department
1.9	"Learner"	A pupil enrolled at the School
1.10	"Member of Staff"	A person employed at the School
1.11	"Member of the Executive Council"	The member of the Executive Council of the Western Cape Province responsible for education
1.12	"Minister"	The Minister of Education
1.13	"Parent"	(i) The parent of guardian of a learner; and/or (ii) The person legally entitled to custody of a learner; or (iii) The person who undertakes to fulfil the obligations of a person referred to in the foregoing paragraphs (i) and (ii) towards the learner's education at school
1.14	"Principal"	An educator appointed or acting as the Head of the school

2 THE NAME OF THE SCHOOL

The name of the school is "RUSTENBURG JUNIOR SCHOOL FOR GIRLS", also known as "RUSTENBURG GIRLS' JUNIOR SCHOOL"

3 THE STREET AND POSTAL ADDRESS OF THE SCHOOL CONCERNED IS:

RUSTENBURG JUNIOR SCHOOL FOR GIRLS
MAIN ROAD
RONDEBOSCH
7700
AND
RUSTENBURG JUNIOR SCHOOL FOR GIRLS
P O BOX 556
RONDEBOSCH
7701

4 THE OBJECTIVES OF THE SCHOOL

The objectives of the school shall be to:

- 4.1 Provide pupils with a rounded, complete education, incorporating all aspects of personal development including academic, physical, ethical, social, sporting and cultural dimensions in a manner befitting the stated values for the school as noted in the mission statement;
- 4.2 Acquire assets, raise income and utilise the same for the benefit of the school, its staff and its pupils;
- 4.3 To attract and retain staff with competencies appropriate to the needs of the school.

5 CONTROLLING LEGISLATION

The school shall be governed in accordance with the National and Provincial Acts and the regulations promulgated thereunder.

6 AFFILIATIONS

The school may:

- 6.1 Affiliate with any educational organisation that has an object in common or similar with that of the school;
- 6.2 Accept affiliation by other bodies in similar circumstances.

7 SYMBOLS

- 7.1 The traditional school colours, motifs and badge shall be retained as they are in their present form.
- 7.2 Other symbols should reflect the agreed culture and values that the school would like to promote among it's learners.

8 THE OBJECTIVES AND GOVERNANCE OF THE GOVERNING BODY

The objectives of the Governing Body shall be to:

- 8.1 Attend to the proper governance of the school

- 8.2 Promote the best interests of the school and strive to ensure its development through the provision of quality education for all learners at the school
- 8.3 In carrying out its duties, to adhere not only to the provisions of Sections 5, 6 and 7 of the SA Schools Act, but to the wording and spirit of the Constitution of the Republic of South Africa
- 8.4 Subject to the Act, the governance of the school is vested in the Governing Body: such governance being distinct from management
- 8.5 The Governing Body stands in a position of trust towards the school
- 8.6 The above notwithstanding, and subject to the Act and this Constitution, the professional management of the school must be undertaken by the principal and senior management team, under the authority of the Head of Department. In this regard, it is provided therefore that the Governing Body or member thereof, in his or her capacity as a member, may not interfere with the professional functions of an educator in the performance of his or her duties.

9 THE COMPOSITION OF THE GOVERNING BODY

The Governing Body shall consist of:

- 9.1 The principal of the school in his/her official capacity;
- 9.2 The following elected members:
The statutory number as published from time to time of:
 - 9.2.1 Parents of learners at the school who shall be elected by the parents of the school, provided that a parent who is employed at the school may not represent parents on the Governing Body in terms hereof;
 - 9.2.2 Member of staff at the school who is not an educator, and who is elected by the non-educator staff;
 - 9.2.3 Educator members of staff at the school, and who are elected by the educator members of staff at the school.
- 9.3 The Governing Body may co-opt a member or members of the school community to assist it in discharging its functions. Co-opted members shall not have voting rights on the Governing Body.
- 9.4 The Governing body of the school may co-opt the owner of private property occupied by the school or the nominated representative of such owner.
- 9.5 The number of parent members shall at all times comprise at least one more than the combined total of other members of the Governing body who have voting rights.
- 9.6 The number of members is adhered to as stipulated in the Provincial Regulations.

10 DISQUALIFICATION OF A PARENT TO BE ELECTED BY THE PARENT COMMUNITY AS A MEMBER OF THE GOVERNING BODY

A parent shall not be competent to be elected a member of the Governing Body where:

- 10.1 The parent is an unrehabilitated insolvent;
- 10.2 The parent has at any time been convicted of an offence for which he/she is sentenced for imprisonment without the option of a fine, unless he/she has received a free pardon or the period of his/her imprisonment has expired at least three (3) years prior to the date of his/her election as a member of such Governing Body;
- 10.3 The parent is mentally ill and has been so declared by a competent court;
- 10.4 The parent member does not have a child enrolled as a learner of the school.

11 ELECTION OF MEMBERS OF THE GOVERNING BODY

The members of the Governing Body shall be elected in accordance with the procedure prescribed in the provincial regulations.

12 ELECTION OF OFFICE BEARERS FOR THE GOVERNING BODY

- 12.1 The Principal shall convene the first meeting of the Governing Body, for a new term of office, within fourteen (14) days of the election.
- 12.2 At the first meeting of the Governing Body, the members shall elect a Chairperson, Vice-Chairperson, Secretary and Treasurer, from their ranks. The Principal shall not be elected to any of these offices. Only a parent member of the Governing Body who is not employed at the school may serve as the Chairperson of the Governing Body.
- 12.3 The Chairperson, Vice-Chairperson, Secretary and Treasurer shall, subject to the provisions of this Constitution, remain in office for a period of one (1) year from the date of their election and may after the expiry of the said term, be re-elected or co-opted.
- 12.4 If the office of the Chairperson or Vice-Chairperson, Secretary or Treasurer becomes vacant, the Governing Body shall, at the first meeting after the vacancy has occurred, elect one of its members to fill the vacancy for the unexpired period of office of the pre-predecessor.
- 12.5 The Principal shall preside at an election referred to in 12.2 above and also at an election in terms of 12.4 if both offices of the Chairperson and Vice-Chairperson are vacant.

13 TERM OF OFFICE OF MEMBERS OF GOVERNING BODIES

- 13.1 The term of office of a member of the Governing body other than the Chairperson, Vice-Chairperson, Secretary and Treasurer shall be three (3) years.
- 13.2 The term of office of an office bearer of the Governing Body shall be one (1) year. A member or office bearer of the Governing Body may be re-elected or co-opted, as the case may be, after the expiry of his or her term of office.
- 13.3 Notwithstanding, the provisions herein, the members of the Governing Body shall, notwithstanding the expiration of their term of office continue to hold office until a new Governing Body is constituted.

14 CASUAL VACANCY

- 14.1 A casual vacancy shall occur on the Governing Body when a member:
 - 14.1.1 submits a written resignation;
 - 14.1.2 dies or becomes incapacitated;
 - 14.1.3 is absent from three (3) consecutive meetings without the permission of the Governing Body.
- 14.2 A casual vacancy shall be filled by replacement, co-opted by the Governing Body.
- 14.3 A member co-opted in terms of 14.2 shall remain in office for the unexpired period of the term of office of his/her predecessor.
- 14.4 Where a member is co-opted to fill a vacancy of an elected member, such member shall have voting rights.

15 APOLOGIES FOR ABSENCE OF MEMBERS OF THE GOVERNING BODY

The Governing Body may accept leave of absence of a member or members for a period determined by the Governing Body where appropriate.

16 QUORUM

Attendance by 50% plus 1 of the members of the Governing Body shall constitute a quorum for a meeting of the Governing Body.

17 MEETINGS OF THE GOVERNING BODY

- 17.1 Number of Meetings
The Governing Body shall meet not less than six (6) times a year and at least once every term.
- 17.2 Extraordinary Meetings
An extraordinary meeting shall be convened by the Chairperson when he/she deems it necessary or when at least four (4) members submit a motivated written request for an extraordinary meeting.
- 17.3 Notice of Meetings
Ordinary and extraordinary meetings shall take place after written notice of the meeting has been issued at least seven (7) days prior to the meeting. The notice of the meeting must include an agenda of the matters to be discussed at the meeting.
- 17.4 Agenda
- 17.4.1 The Governing Body shall deal with matters of which prior notice has been given, as well as any other matter which the Chairperson or any other member, with the approval of the meeting has been raised.
- 17.4.2 Any person may, upon invitation of the Governing Body, attend a meeting and may participate in the discussions, but without the right to vote.
- 17.4.3 The Governing Body may summon any member of staff of the school to attend a meeting for the purpose decided upon by the Governing Body.
- 17.5 Voting
Each member of the Governing Body has one (1) vote. At the conclusion of voting, the Chairperson may exercise a casting vote. Co-opted members do not have voting rights on the Governing Body. A member of a Governing Body must withdraw from a meeting of the Governing Body for the duration of the discussion and decision making on any issue in which the member has a personal interest.
- 17.6 Minutes
- 17.6.1 The Secretary of the Governing Body shall minute the decisions taken by the meeting and provide each member with a copy thereof.
- 17.6.2 A member may, with or without a concise statement of reason, have it noted that he/she voted against a specific decision or that he/she was not present when the decision was taken.
- 17.6.3 The Governing Body shall make available such minutes for inspection by the head of department when required.
- 17.7 Approval of Minutes
The minutes of a meeting shall be approved by the Governing Body at the next meeting and the approved minutes signed by the Chairperson.
- 17.8 Standing Orders and Procedures
The Chairperson shall decide on a matter of standing order and procedure. Should a member question such a decision, the question shall be submitted to the meeting without further discussion for decision.
- 17.9 Meeting with parents, learners, educators and other staff
The Governing Body shall meet with parents, learners, educators and other staff at the school at least once a year where it shall render a report on its activities.
- 17.10 Reimbursement of members of the Governing Body
- 17.10.1 Necessary expenses incurred by a member of a Governing Body in the performance of his or her duties, may be reimbursed by the Governing Body.
- 17.10.2 No member of a Governing Body may be remunerated in any way for the performance of his or her duties.

18 COMMITTEES OF THE GOVERNING BODY

- 18.1 The Governing Body shall be entitled, in accordance with the provisions of Section 30 of the Act, to appoint one or more committees to advise it or perform such functions as the Governing Body may determine.
- 18.2 The Governing Body shall be entitled to delegate to committees, appointed and controlled by it, such of its functions as it deems desirable for the effective carrying out of such functions, and provided that such functions or actions do not bring the Governing Body or its members into conflict with paragraph 8.6 above.
- 18.3 The Governing Body may alter or invalidate any decision of a committee contemplated in paragraph 18.1 above.
- 18.4 Executive Committee
The Executive Committee of the Governing Body shall consist of the Chairperson, Secretary, the Principal and any other person co-opted by the Governing Body, from time to time.
- 18.5 Finance Committee
The Finance Committee shall be appointed by the Governing Body as follows:
- 18.5.1 The Principal
- 18.5.2 Chairperson of the Governing Body
- 18.5.3 Treasurer of the Governing Body
- 18.5.4 Finance Office;
- 18.5.5 and any other person co-opted by the Governing Body, from time to time.
- 18.6 Meetings and Functions of the Finance Committee
- 18.6.1 The Finance Committee shall from its members elect a Chairperson, Secretary and Treasurer who shall hold office for a period of one (1) year. Office bearers may be re-elected after their expiry of their period of office.
- 18.6.2 The Principal, in her capacity as Accounting Officer of the school, shall ensure that the functions of the Finance Committee, as outlined in the manual relating to school funds, are properly executed.
- 18.6.3 The Finance Committee shall report to the Governing Body at each Governing Body meeting.
- 18.6.4 The Finance Committee shall be responsible for the appointment of the Auditors of the school and for the control and administration of school fund contributions.
- 18.7 Parent/Teachers Association
The Governing Body may establish, in the manner and form in its discretion, a Parent/Teachers Association to perform such functions as the Governing Body determines from time to time. The Governing Body shall not be divested of any function which it, in terms of this provision, has assigned to the Parent/Teachers Association.

19 THE ACTIVITIES OF THE GOVERNING BODY

- 19.1 To perform activities which, besides any other stipulations, fall within the powers of the Governing Body and which are necessary for the welfare of the school.
- 19.2 To take all reasonable measures within its means to supplement the resources supplied by the State in order to improve the quality of education provided by the school to all learners at the school.
- 19.3 To appoint and administer personnel in accordance with the National and Provincial Acts and the regulations promulgated thereunder, and the policy of the Governing Body.

- 19.4 To provide services and facilities in the interests of the learners, staff and of education in general, in accordance with the National and Provincial Acts, the regulations promulgated thereunder and this Constitution.
- 19.5 To admit, expel and suspend pupils in accordance with the prescriptions of the National and Provincial Acts, and the regulations promulgated thereunder.
- 19.6 The utilisation of the school fund and assets in accordance with the provisions of Section 37 of the South African Schools Act 84 of 1996, and matters ancillary thereto, including the establishment and operation of a bank account, the investment from time to time of surplus funds, and the application and utilisation of funds and assets for the purposes of enhancing the quality and nature of the educational offering of the school.
- 19.7 To ask for, demand, sue for recovery and receive all debts or sums of money, goods, effects and things whatsoever which now are or hereafter may become due or owing to, or belong to the school.
- 19.8 To levy school fees and enforce payment thereof in accordance with the provisions of Section 39, 40 and 41 of the Act.
- 19.9 To adjust, settle, compromise and submit arbitration accounts, debts, claims, demands, disputes and matters which may subsist or arise between the school and any person, or persons, company, corporation, trust or any other bodies whatsoever.
- 19.10 To enter into letting and usage agreements and collect and receive rents and levies, and take such legal steps as are necessary in regard thereto, for the purpose prescribed in Section 20(2) of the Act, and for the furtherance of the objectives of the school generally.
- 19.11 To open and operate an account with a financial institution in all manners, as freely and fully for the purposes of carrying out its functions and duties under this Constitution as it could do if it were an individual.
- 19.12 To commence, prosecute, defend, compound and generally to take part in all actions, suits, claims and demands in relation to the school, its property, assets, funds and/or affairs, in or before any court or other body or persons in the Republic of South Africa and in any territory or country anywhere in the world, in order to carry out its functions in terms of this Constitution.

20 THE POWERS OF THE GOVERNING BODY

- 20.1 The Governing Body must:
 - 20.1.1 Promote the best interests of the school and strive to ensure its development through the provision of quality education for all learners at the school;
 - 20.1.2 Adopt a constitution;
 - 20.1.3 Develop and adopt the Mission Statement of the school;
 - 20.1.4 Adopt a code of conduct for learners at the school;
 - 20.1.5 Support the Principal, educators and other staff at the school in the performance of their professional functions;
 - 20.1.6 Determine times of the school day consistent with any applicable conditions of employment of staff at the school;
 - 20.1.7 Administer and control the schools property, buildings and grounds occupied by the school;
 - 20.1.8 Encourage parents, learners, educators and others at the school to render voluntary services to the school;
 - 20.1.9 Recommend to the Head of Department, the appointment of educators at the school, subject to the Educators Employment Act, 1994, and the Labour Relations Act, 1995;
 - 20.1.10 Recommend to the Head of Department, the appointment of non-educator staff at the school, subject to the Educators Employment Act, 1994, and the Labour Relations Act, 1995;
 - 20.1.11 At the request of the Head of Department, allow the reasonable use on fair conditions of the facilities of the school for educational programmes not conducted by the school.
- 20.2 Discharge all other functions imposed on the Governing Body by, or under this Act; and
- 20.3 Discharge any other functions consistent with the Act as determined by the Minister by notice in the Government Gazette, or by the member of the Executive Council by notice in the Provincial Gazette.
- 20.4 The Governing Body may allow the reasonable use of facilities of the school for community, social and school fundraising purposes, subject to such reasonable and equitable conditions as the Governing Body may determine, which may include the charging of a fee or tariff which accrues to the school.
- 20.5 The Governing Body may join a voluntary association representing Governing Bodies of public schools.
- 20.6 The Governing Body shall furthermore have the power to:
 - 20.6.1 Maintain and improve the schools property, and buildings and grounds occupied by the school including the Trust owned property (Conway House);
 - 20.6.2 Determine the extra mural curriculum of the school and the choice of subject options in terms of Provincial curriculum policies;
 - 20.6.3 To purchase textbooks, educational materials and equipment for the school;
 - 20.6.4 To pay for services to the school;
 - 20.6.5 To hire movable and immovable property;
 - 20.6.6 To sell, lease, exchange or otherwise dispose of any movable assets of the school;
 - 20.6.7 To acquire property or any interest in property, movable as well as immovable, by means of purchase, donation, legacy or otherwise;
 - 20.6.8 To enter into contracts and agreements in the name of the school;
 - 20.6.9 To employ additional teachers;
 - 20.6.10 Any other function consistent with the National Act, any applicable Provincial law and this Constitution.

21 LIABILITY OF MEMBERS OF THE GOVERNING BODY

A member of the Governing Body shall not be liable for any debt, damage or loss incurred by the school, unless he or she acted without authorisation or with malicious intent.

22 SCHOOL FUNDS AND ASSETS OF THE SCHOOL

- 22.1 The Governing Body of the school shall establish a school fund and administer it in accordance with the directions issued by the Head of Department.
- 22.2 Subject to (3) below, all money received by the school, including school fees and voluntary contributions shall be paid into the school fund.
- 22.3 The Governing Body of the school shall open and maintain a banking account as per the school's finance policy. The school cheques and other such documents shall be signed on behalf of the school by the member of the Governing Body appointed as a signatory for that purpose by the Governing Body.
- 22.4 Money or other goods donated or bequeathed to or received in Trust by the school must be applied in accordance with the conditions of such donation, bequest or trust. The school fund, or proceeds thereof and any other assets of the school shall be used only for:
 - 22.4.1 Educational purposes, at or in connection with the school;
 - 22.4.2 Educational purposes, at or in connection with another public school, by agreement with such other public schools and

with the consent of the Head of Department.

22.4.3 The performance of the functions of the Governing Body; or

22.4.4 Another educational purpose agreed between the Governing Body and the Head of Department.

23 ANNUAL BUDGET OF THE SCHOOL

- 23.1 The Governing Body of the school shall prepare a budget each year, according to guidelines determined by the member of the Executive Council, which shows the estimated income and expenditure of the school for the following financial year.
- 23.2 Before a budget referred to in 23.1 above, is approved by the Governing Body, it must be presented to a general meeting of parents convened on at least thirty (30) days notice, for consideration and approval by a majority of the parents present and voting.

24 FINANCIAL RECORDS AND STATEMENTS

- 24.1 The Governing Body shall:
- 24.1.1 Keep records of funds received and spent by the school and of its assets, liabilities and financial transactions; and
- 24.1.2 As soon as practicable, but not later than three (3) months after the end of each financial year, draw up annual financial statements in accordance with the guidelines determined by the member of the Executive Council.
- 24.2 The Governing Body shall submit to the Head of Department, within six (6) months after the end of the financial year, a copy of the Annual Financial Statements, as audited by the Auditor appointed by the Finance Committee.
- 24.3 The financial year of the school shall commence on the 1st day of January and terminate on the last day of December of each year.

25 SCHOOL FEES

- 25.1 Subject to the National and Provincial Acts and Regulations, school fees shall be determined and charged at the school in terms of a resolution to do so which has been adopted by a majority of parents attending the meeting for approval of the Annual Budget.
- 25.2 The aforesaid Resolution must provide for:
- 25.2.1 The amount of fees to be charged; and
- 25.2.2 Equitable criteria and procedures for the total, partial and conditional exemption of parents who are unable to pay school fees;
- 25.2.3 The parents shall be liable to pay the school fees determined in terms of this Section, unless or to the extent that he or she has been exempted from payment in terms hereof. A parent may appeal to the Head of Department against a decision of the Governing Body regarding the exemption of such parents from the payment of school fees. In deciding such an Appeal, the Head of Department must follow due process which safeguards the interests of the parent and the Governing Body.
- 25.2.4 The Governing Body of the school shall by process of law, where necessary, enforce the payment of school fees, by parents who are liable to pay such fees.

26 ADMISSION

Subject to the National Act and any applicable Provincial Law, the Admission Policy of the school shall be determined by the Governing Body.

27 LANGUAGE POLICY

- 27.1 The language policy of the school shall be determined by the Governing Body of the school, subject to Section 6 of the National Act.
- 27.2 The Governing Body of the school shall refer a language policy determined to it, to the member of the Executive Council who will determine whether the policy conforms with the requirements of the aforesaid Section 6 of the National Act and sub-section 16(2) of the Provincial Act.

28 MEDIUM OF INSTRUCTION AND CHARACTER OF THE SCHOOL

The medium of instruction and the religious and general character of the school will be determined by the Governing Body in consultation with the parent community of the school.

29 RELIGIOUS POLICY

- 29.1 Religious observances may be conducted at the school under rules issued by the Governing Body subject to Section 7 of the National Act.
- 29.2 The religious policy of the school shall be determined by the Governing Body of the school after consultation with the Western Cape Education Department and subject to the approval of the member of the Executive Council.

30 CODE OF CONDUCT

- 30.1 The Governing Body shall adopt a code of conduct for the learners after consultation with the learners, parents and educators of the school, and in terms of Section 8 of the National Act.
- 30.2 The code of conduct must contain provisions of due process safeguarding the interests of the learner and any other party involved in disciplinary proceedings.

31 SUSPENSION AND EXPULSION OF A LEARNER FROM SCHOOL

- 31.1 Subject to Section 9 of the National Act, and any applicable Provincial law, the Governing Body of the school may, after a fair hearing, suspend a learner from attending school;
- 31.1.1 as a correctional measure for a period not longer than one (1) week; or
- 31.1.2 pending a decision as to whether the learner is to be expelled from school by the Head of Department.
- 31.2 Subject to any applicable Provincial law, a learner at the school may only be expelled:
- 31.2.1 by the Head of Department; and
- 31.2.2 if found guilty of serious misconduct of a fair hearing.
- 31.3 A learner may be expelled from a public school only on grounds of serious misconduct as determined in regulations made by the Governing Body and adopted in consultation with the Department and the school community.
- 31.4 A learner or the parent of a learner who has been expelled from the school may appeal against the decision of the Head of Department to the member of the Executive Council.

32 LEGAL PERSONALITY

The school is a body corporate which is governed by the Governing Body.

33 NOTICE OF ANNUAL GENERAL MEETING OF PARENTS

- 33.1 An Annual General Meeting will be convened once per year by the Governing Body, by means of a written notice, which shall:
- 33.1.1 Be advised, at least thirty (30) days prior to the meeting, to every parent of the school;

- 33.1.2 Specify the date, place and time, as well as the Agenda of the meeting.
- 33.2 Any other general meeting may be convened by the Governing Body by means of a written notice, which shall:
 - 33.2.1 Be advised, at least seven (7) days prior to the meeting, to every parent of the school;
 - 33.2.2 Specify the date, place and time, as well as the Agenda of the meeting.
- 33.3 Who may attend the general meeting of the parents:
 - 33.3.1 Every parent having one or more children enrolled as a learner at the school, may attend the general meeting;
 - 33.3.2 Each parent has a vote;
 - 33.3.3 Any person other than the parent may at the invitation of the Governing Body, attend a general meeting and participate in its deliberations, but shall not have a vote, and shall excuse themselves, should the Governing Body so decide.
 - 33.3.4 Attendance at a general meeting shall be recorded by a registry but no quorum is required.

34 AGENDA FOR THE GENERAL MEETING OF PARENTS

- 34.1 No matters other than those appearing on the Agenda, may be discussed at the General Meeting, provided that if three quarters of the parents present, agree, any other matter may be raised.
- 34.2 The Agenda of the Annual General Meeting shall include a financial report and annual budget.

35 PROCEDURE AT GENERAL MEETING

- 35.1 The Chairperson of the Governing Body, or in his/her absence, the Vice-Chairperson, will act as Chairperson of the General Meeting. In the event of both the Chairperson and the Vice-Chairperson of the Governing Body being absent, the Principal of the School will act as Chairperson.
- 35.2 Subject to the provisions of this Constitution, the Chairperson of the meeting shall decide on the order and procedure of the meeting and should a parent raise an objection to such decision, the decision shall, without further discussion, be voted upon and the decision of the meeting shall be final.

36 AMENDMENT OF THE CONSTITUTION

A decision to amend this Constitution requires a two thirds majority vote of the total membership of the Governing Body after all members have been informed of the proposed amendment in writing, at least fourteen (14) days in advance. Any amendment shall be subject to the approval of the Head of Department.

37 INAUGURATION OF THIS CONSTITUTION

This Constitution will come into operation on the date it is signed by the Chairperson of the Governing Body, after it has been approved by a two thirds majority of the members of the Governing Body.

ACCEPTED BY THE RUSTENBURG JUNIOR SCHOOL FOR GIRLS' GOVERNING BODY AT CAPE TOWN ON THE 11TH DAY OF MAY 2021.



Z MOHAMED
CHAIRPERSON
SCHOOL GOVERNING BODY
RUSTENBURG JUNIOR SCHOOL FOR GIRLS