



RUSTENBURG GIRLS' JUNIOR SCHOOL
MAIN ROAD, RONDEBOSCH 7700
CAPE TOWN

Tel 021 689-1981 Fax 021 686-7106

P.O. Box 556, Rondebosch 7701

2 November 2018

Dear Parents

SCHOOL, MUSIC and AFTERCARE FEES FOR 2019

At the Annual Budget meeting held on 30 October 2018, the majority of parents present passed the necessary resolutions required to set the School, Music and Aftercare fees for 2019. The amounts are set out below:

	Annual	Per Term	Early settlement discount by EFT only less R2 000 = R34 493 pa
School Fees:	R36 493	R9 123.25	
Music Tuition:			
1 hour individual	R10 080	R2 520	
Half hour individual	R5 360	R1 340	
1 hour shared	R5 360	R1 340	
1 hour combined (½ individual, ½ shared)	R7 160	R1 790	
Group lesson	R3 760	R 940	
Music Appreciation	R3 760	R 940	
Music Instrument Hire:			
Violin and other instruments	R1 880	R470	
Accompaniment fee	R305		
Aftercare:			
Grade R 12:30 to 18:00 (5 ½ hours)	R13 272	R3 318	
Grade R 12:30 to 16:30 (4 hours)	R11 236	R2 809	
Grade R 12:30 to 15:00 (2 ½ hours)	R8 036	R2 009	
Grades 1-2 13:30 to 18:00 (4 ½ hours)	R12 592	R3 148	
Grades 1-2 13:30 to 16:30 (3 hours)	R9 648	R2 412	
Grades 1-2 13:30 to 15:00 (1 ½ hours)	R4 832	R1 208	
Grades 3-7 14:30 to 18:00 (3 ½ hours)	R9 648	R2 412	
Grades 3-7 14:30 to 16:30 (2 hours)	R4 832	R1 208	

NB. Unfortunately “ad hoc” or “casual” aftercare facilities are not available.

In the case of unforeseen circumstances necessitating emergency aftercare, arrangements can be made with the School Office / Reception. A fee will be charged to your account based on the pupil's grade and duration of the aftercare service.

Please note that each term's fees for Music and Aftercare are payable **in advance** at the beginning of the term and payment is expected by no later than 5 working days from the start of the new term. The Finance Office will not send out reminders.

A term's written notice is required when stopping Music or Aftercare. A term's fees in lieu of notice will be applicable.

1. PAYMENT OPTIONS

1.1. Annual Payment of School Fees:

An early payment discount of R2 000 is offered where an annual payment of R34 493 is made on or before 31 January 2019, as per the schedule above.

1.2. Monthly Debit Orders:

Monthly Debit Orders are a convenient way to pay all your fees. Music and Aftercare fees are automatically included in your debit order unless written instructions to the contrary are emailed to the Bursar.

Debit Orders will run over 11 months from 1 February 2019 to 1 December 2019:

Ten Debit Orders @ R3 320 per month

R33 200

One Debit Order on 1 Dec 2019

R3 293

TOTAL

R36 493

1.3. Direct deposits or Internet Banking

The School's banking details are as follows:

Bank:	Standard Bank
Branch:	Rondebosch
Branch Code No:	025009
Current Account No:	071483640

Please use your account number (as noted on your school fee statement) as reference for the payment and confirm direct deposits by providing the Finance Office with a copy of the deposit slip. This will enable the Bursar to ensure that your fee account is correctly credited.

Email: lyncor@rgjs.org.za or Fax: 021 686 7106

2. CASH PAYMENTS

Due to the considerable risks attached to the banking of cash, the School does not accept single amounts in cash in excess of **R500.00**.

3. DEBIT/CREDIT CARD FACILITIES

Debit/Credit Card facilities are available in the Finance office. No early settlement discount will be given if this facility is used.

4. VOLUNTARY CONTRIBUTIONS

We are providing the opportunity to any parent to make a contribution to a Capital Development fund and/or a Bursary fund. Parents who wish to support the school in this way are requested to nominate where their contribution should be utilised on the attached Method of Payment form. A voluntary contribution of R2 200 (suggested) or any other amount will assist the school greatly in developing its facilities and furthering its transformation initiatives. Section 18A tax certificates will be issued for these qualifying donations on request, allowing deduction for income tax purposes.

5. FEE RELATED PROBLEMS, QUERIES, OR APPLICATIONS FOR EXEMPTION FROM FEE PAYMENTS

All fee related matters are treated in the strictest confidence. Please contact our Bursar, Mrs. Lynn Cornelius, on 021 689 1981 should you have any queries or problems regarding the fees. Annexure A (attached) sets out the criteria and the procedures in respect of applications for the exemption from fee payment. Parents seeking fee remissions for 2019 should do so by collecting the application forms and returning the completed forms with all supporting documentation by no later than 28 February 2019. Enquiries can be directed to the Bursar who will provide you with the application form.


Please complete the attached Method of Payment form and, if applicable, Debit Order form, and return to the school finance office as soon as possible, **but by no later than Friday, 23 November 2018.**

We wish to thank all parents for their interest in and continued support of Rustenburg.

Yours faithfully



GL DOWNARD
CHAIRPERSON - SGB



LE MOSER
TREASURER - SGB



DM BERRY
HEADMISTRESS