



RUSTENBURG GIRLS' JUNIOR SCHOOL
MAIN ROAD, RONDEBOSCH 7700
CAPE TOWN

Tel 021 689-1981 Fax 021 686-7106

P.O. Box 556, Rondebosch 7701

9 November 2017

Dear Parents

SCHOOL, MUSIC and AFTERCARE FEES FOR 2018

At the Budget meeting held on 6 November 2017, the majority of parents present passed the necessary resolutions required to set the School, Music and Aftercare fees for 2018. The amounts are set out below:

	Annual	Per Term	Early settlement discount by EFT only less R1 716 = R32 550 pa
School Fees:	R34 266	R8 566.50	
Music Tuition:			
1 hour individual	R9 400	R2 350	
Half hour individual	R5 000	R1 250	
1 hour shared	R5 000	R1 250	
Group lesson (inc. Marimba)	R3 520	R 880	
Music Appreciation (Fun Music)	R3 520	R 880	
Music Instrument Hire:			
Violin and other instruments	R1 880	R470	
Aftercare:			
Grade R 12:30 to 18:00 (5 ½ hours)	R12 520	R3 130	
Grade R 12:30 to 16:30 (4 hours)	R10 600	R2 650	
Grade R 12:30 to 15:00 (2 ½ hours)	R7 580	R1 895	
Grades 1-2 13:30 to 18:00 (4 ½ hours)	R11 880	R2 970	
Grades 1-2 13:30 to 16:30 (3 hours)	R9 100	R2 275	
Grades 1-2 13:30 to 15:00 (1 ½ hours)	R4 560	R1 140	
Grades 3-7 14:30 to 18:00 (3 ½ hours)	R9 100	R2 275	
Grades 3-7 14:30 to 16:30 (2 hours)	R4 560	R1 140	

NB. Unfortunately “ad hoc” or “casual” aftercare facilities are not available.

In the case of unforeseen circumstances necessitating emergency aftercare, arrangements can be made with the School Office / Reception. A fee will be charged to your account based on the pupil's grade and duration of the aftercare service.

Please note that each term's fees for Music and Aftercare are payable **in advance** at the beginning of the term and payment is expected by no later than 5 working days from the start of the new term. The Bursar's Office will not send out reminders.

A term's written notice is required when stopping Music or Aftercare. A term's fees in lieu of notice will be applicable.

1. PAYMENT OPTIONS

1.1. Annual Payment of School Fees:

An early payment discount of R1 716 is offered where an annual payment of R32 550 is made on or before 31 January 2018, as per the schedule above.

1.2. Monthly Debit Orders:

Monthly Debit Orders are a convenient way to pay all your fees. Music and Aftercare fees are automatically included in your debit order unless written instructions to the contrary are emailed to the Bursar.

Debit Orders will run over 11 months from 1 February 2018 to 1 December 2018:	
Ten Debit Orders @ R3 120 per month	R31 200
One Debit Order on 1 Dec 2018	R3 066
TOTAL	R34 266

1.3. Direct deposits or Internet Banking

The School's banking details are as follows:

Bank:	Standard Bank
Branch:	Rondebosch
Branch Code No:	025009
Current Account No:	071483640

Please use a reference for the payment and confirm direct deposits by providing the Bursar's Office with a copy of the deposit slip. This will enable the Bursar to ensure that your fee account is correctly credited.

Email: caskor@rgjs.org.za or Fax: 021 686 7106

2. CASH PAYMENTS

Due to the considerable risks attached to the banking of cash, the School does not accept single amounts in cash in excess of **R500.00**.

3. DEBIT/CREDIT CARD FACILITIES

Debit/Credit Card facilities are available in the Bursar's office. No early settlement discount will be given if this facility is used.

4. VOLUNTARY CONTRIBUTIONS

As from 2018, we are providing the opportunity to any parent to make a contribution to a Capital Development fund and/or a Bursary fund. Parents who wish to support the school in this way are requested to nominate where their contribution should be utilised on the attached Method of Payment form. A voluntary contribution of R2 200 (suggested) or any other amount will assist the school greatly in developing its facilities and furthering its transformation initiatives. Section 18A tax certificates will be issued for these qualifying donations on request, allowing deduction for income tax purposes.

5. FEE RELATED PROBLEMS, QUERIES, OR APPLICATIONS FOR EXEMPTION FROM FEE PAYMENTS

All fee related matters are treated in the strictest confidence. Please contact our Bursar, Mrs. Casey Korck, on 021 689 1981 should you have any queries or problems regarding the fees. Annexure A (attached) sets out the criteria and the procedures in respect of applications for the exemption from fee payment. Parents seeking fee remissions for 2018 should do so by collecting the application forms and returning the completed forms with all supporting documentation by no later than 28 February 2018. Enquiries can be directed to the Bursar who will provide you with the application form.

Please complete the attached Method of Payment form and, if applicable, Debit Order form, and return to the school finance office as soon as possible, **but by no later than Thursday, 23 November 2017.**

We wish to thank all parents for their interest in and continued support of Rustenburg.

Yours faithfully



GL DOWNARD
CHAIRPERSON - SGB



EF MACHEKE
TREASURER - SGB



DM BERRY
HEADMISTRESS